

Student Support Services Building Committee

Regular Meeting

February 23, 2018

10:00 am – 11:30 am

Room 216 - 44 Hatchedts Hill Road

Old Lyme, CT 06371

Agenda

1.0 Project Update

1.1 New London Town Processes

- Building Officials (Design Review and Permitting)

1.2 Department of Administrative Services (DAS)

- PCR Meeting (March 6, 2018)/Bid Package Approval

1.3 Update on Schedule

- Current Scheduling Phasing Concepts
- Communication with NL Building Officials
 - Separation for Temporary Occupancy
 - Noise for Students
 - Guidance regarding Saturdays/Evenings (neighborhood)
- Options for Student Programming

2.0 Building Updates

2.1 Tank Certification and Escrow Status

2.2 Discussion of building repair and maintenance items

- Patio Roof Investigation
- Chimney Pointing and Relining
- Boiler Inspection/Options
- Kitchen Certification (Ledge Light Health District)

2.3 Communications

- Letter to Neighbors (Intro to LEARN/SSS/Project)
- Planning Schedule for Tours/Open House/Ground Breaking/Grand Opening
- Member District Partners

3.0 Design and Construction Update

3.1 Outstanding Design Questions

- Elevator Size
- VRF Air Handling Units

3.2 Updated Cost Estimates and Bid Package Preparation

4.0 Financial Update

4.1 Contracts

4.2 Financing Update

4.3 Budget Report